



**Board of Directors Meeting  
December 3, 2015  
Co-op Community Kitchen – Arcata**

		Outcome	Attached	Who	Minutes	Pages	Time
1	<b>Special Executive Session</b> (personnel)	action		Dave	45		5:45 pm
2	<b>Welcome/Call to Order/ Housekeeping/ Introductions/Meeting Ground Rules</b>			Dave	5		6:30 pm
3	<b>Member Comment Period</b>	listen		Members	15		6:35 pm
4	<b>Agenda Review and Approval</b>	action		Board	5		6:50 pm
5	<b>Approval of the Minutes:</b> November 5, 2015	action	yes	Board	5	3-6	6:55 pm
6	<b>Board President Report</b>	listen		Dave	5		7:00 pm
7	<b>2016 Board Retreat date and draft calendar</b>	dialogue	yes	Dave	5	16	7:05 pm
8	<b>NCG Member Agreement</b>	action	yes	Kelli R.	10	17-24	7:15 pm
9	<b>Committee Reports/Motions</b>						
9a	Nominating Committee recommendations: <ul style="list-style-type: none"> <li>• 2016 Candidate Forum held in September</li> <li>• 2016 Candidate Forum videotaped and statements</li> <li>• Staff attendance at February meeting</li> </ul>	action	yes	Cheri	5	25	7:20 pm
9b	PPC: Nov recommendations: <ul style="list-style-type: none"> <li>• Revised Officer Nomination Process and Bylaws section 4.02 and 5.05</li> <li>• Three revised Executive Committee policies</li> <li>• Board identify attorney for PPC to work with</li> <li>• Bylaw section 4.13 language</li> <li>• Board education forums</li> </ul>	action	yes	Colin	5	26-28	7:25 pm
9c	Finance recommendations: <ul style="list-style-type: none"> <li>• C share dividend rate</li> </ul>	action	yes	Steve	5	29-30	7:30 pm
9d	MAC meeting update	listen	yes	Colin	5	31-32	7:35 pm
10	<b>General Manager Report:</b> motion on report	action	yes	Kelli R.	10	33-40	7:45 pm
11	<b>Member Comment Period</b>	listen		Members	5		7:50 pm
12	<b>Meeting Process Evaluation, Appreciation and Adjournment</b>	action		Dave	5		7:55 pm
13	<b>Board Orientation</b>	listen	yes	Mo Burke	40		8:00 pm
14	<b>End</b>						8:40 pm

**Action items:**

- Executive Session
- Motion Agenda
- Motion November Board minutes
- Motion NCG Member Agreement
- Motion Nominating Committee recommendations
- Motion PPC Nov recommendations
- Motion FC Nov recommendation
- Motion General Manager report

**Dates to Remember:**

- PPC: Wed, Dec 9, 3-5pm Ten Pin, Arcata
- MAC: Mon Dec 14, 6-8pm Arcata
- MAC: Wed, Jan 13 6-8pm location TBD
- Board: Thur, Jan 14, 6-8pm, location TBD
- PPC: Wed, Jan 20, 6-8pm Ten Pin, Arcata
- Board Retreat Sat, Feb 20, 2016