



Policies & Procedures Committee Agenda
August 17 2016 – 4:00 to 6:00pm
 At: Ten Pin Conference Room, 793 K Street, Arcata, CA

Item	Who	Pages	Minutes	Time	
1.	Welcome/ Introductions/Agenda Review and Additions	Colin		10	4:00
2.	Approve June 15 2016 minutes	All	3-4	5	4:10
3.	Board Meeting follow-up: review any items that were recommended from previous Board Meeting - TBD	All		15	4:15
4.	Membership rolls policy	All	5	20	4:30
5.	Newsletter policy	All	6	20	4:50
6.	Purchasing Policy discussion	All		20	5:10
7.	Review hotlist Board Policy Manual items	All	7-10	15	5:30
8.	Discuss agenda items for next meeting	All		10	5:45
9.	Review next meeting schedule: September 21 4pm	All		5	5:55

Meeting Ground Rules*

(*Note: All members or other participants must agree to follow these basic meeting guidelines)

- Raise hand to be recognized to speak
- Share the floor – balance participation
- Stay on track and speak to the point
- Clearly and concisely articulate interests
- Be curious about different opinions
- Treat everyone with respect
- Aim for win-win solutions

Mission

North Coast Co-op is a member-owned organization guided by the cooperative principles. As a leader in our community we emphasize a diverse selection of products while engaging members through consumer education, community building, and environmental responsibility.

Co-op Definition

A cooperative is an autonomous association of persons united voluntarily to meet their common economic, social and cultural needs and aspirations through a jointly-owned and democratically controlled enterprise.

Values

Cooperatives are based on the values of self-help, self-responsibility, democracy, equality, equity, and solidarity. In the tradition of their founders, cooperative members believe in the ethical values of honesty, openness, social responsibility, and caring for others.