Policies & Procedures Committee Agenda
February 17 2016 – 6:00 to 8:00PM
At: Ten Pin Conference Room, Arcata, CA

	Item	Who	Pages	Minutes	Time
1.	Welcome/ Introductions/Agenda Review and Additions	All		10	6:00
2.	Approve January 20 2016 minutes	All	3-4	5	6:10

3.	Board Meeting follow-up: review any items that were recommended from previous Board Meeting
	    1) Annual Membership Meeting date and elections/Board Terms
	    2) Ex-Employee Candidate Qualification concerns
		All	5	30	6:15

4.	Active membership qualifications/purge policy	All	6-7	15	6:45
5.	Review next steps for proposed bylaw section 1.09	All	8	15	7:00
6.	Status of attorney and bylaws	All	9-10	10	7:15
7.	Newsletter policy status update	All		5	7:25
8.	Review new business from hotlist	All	11-12	15	7:30
9.	Discuss agenda items for next meeting	All		10	7:45
10.	Review next meeting schedule	All		5	7:55

Meeting Ground Rules*

(*Note: All members or other participants must agree to follow these basic meeting guidelines)
- Raise hand to be recognized to speak
- Share the floor – balance participation
- Stay on track and speak to the point
- Clearly and concisely articulate interests
- Be curious about different opinions
- Treat everyone with respect
- Aim for win-win solutions

Mission
North Coast Co-op is a member-owned organization guided by the cooperative principles. As a leader in our community we emphasize a diverse selection of products while engaging members through consumer education, community building, and environmental responsibility.

Co-op Definition
A cooperative is an autonomous association of persons united voluntarily to meet their common economic, social and cultural needs and aspirations through a jointly-owned and democratically controlled enterprise.

Values
Cooperatives are based on the values of self-help, self-responsibility, democracy, equality, equity, and solidarity. In the tradition of their founders, cooperative members believe in the ethical values of honesty, openness, social responsibility, and caring for others.