



**Policies & Procedures Committee Agenda**  
**January 20 2016 – 6:00 to 8:00PM**  
 At: Ten Pin Conference Room, Arcata, CA

<b>Item</b>	<b>Who</b>	<b>Minutes</b>	<b>Time</b>
1. Welcome/ Introductions/Agenda Review and Additions	All	10	6:00
2. Approve December 9 2015 minutes	All	5	6:10
3. Board Meeting follow-up: review any items that were recommended from previous Board Meeting	All	10	6:15
4. Review next steps for bylaw Sections 2.02, 2.08, 4.02, 4.13 and 5.05	All	20	6:25
5. Continue reviewing approved policies: Election requirements for candidates	All	20	6:45
6. Active membership qualifications	All	20	7:05
7. Review new business from hotlist	All	20	7:25
8. Discuss Agenda Items for Next Meeting	All	10	7:45
9. Reaffirm meeting day for next three months	All	5	7:55

**Meeting Adjourns at 8:00 pm**

**Meeting Ground Rules\***

(\*Note: All members or other participants must agree to follow these basic meeting guidelines)

- Raise hand to be recognized to speak
- Share the floor – balance participation
- Stay on track and speak to the point
- Clearly and concisely articulate interests
- Be curious about different opinions
- Treat everyone with respect
- Aim for win-win solutions

**Mission**

North Coast Co-op is a member-owned organization guided by the cooperative principles. As a leader in our community we emphasize a diverse selection of products while engaging members through consumer education, community building, and environmental responsibility.

**Co-op Definition**

A cooperative is an autonomous association of persons united voluntarily to meet their common economic, social and cultural needs and aspirations through a jointly-owned and democratically controlled enterprise.

**Values**

Cooperatives are based on the values of self-help, self-responsibility, democracy, equality, equity, and solidarity. In the tradition of their founders, cooperative members believe in the ethical values of honesty, openness, social responsibility, and caring for others.