



Nominating Committee Meeting Minutes
July 26 2016 Ten Pin Conference Room

Present

Board: Leah Stamper and Cheri Strong

Staff: Melanie Bettenhausen, Ed Smith, Alisha Stafford, and Bella Waters

Meeting commenced at 1:07pm by Leah Stamper

Minute approval. **Consensus reached to approve June 21 2016 minutes.**

General Director Applications. Discussion included:

- Mary Ella Anderson's application was submitted to the Arcata store on time, but disappeared and was found the day after the deadline. **Consensus reached for her application to be reviewed by the committee.**
- Application submission deadline was incorrect on cover of candidate guidelines brochure. Options in the future to prevent that are: bold or highlight dates, not list dates in so many places, further time editing documents.
- Michael Melilli's application was submitted on July 25th, according to the date on the brochure. **Consensus reached for his application to be reviewed by the committee.**
- **Consensus reached to deny Rene Wren Myers application due to incomplete application and no ability to verify membership with repeated attempts to contact.**
- **Consensus reached to deny Michael Melilli's application on the basis of incomplete application and unclear on felony portion.**
- **Consensus reached to approve the applications of Robert Sataua, Robert Donovan and Mary Ella Anderson for this year's election.**
- Cheri will contact all candidates and let them know of the committee's decision. Cheri or Leah will send Code of Conduct packet to candidates, though signature page is not required until they are elected. Robert Sataua prefers the name of F. Robert Sataua and will be asked to use his original membership number.

Candidate Forum. Leah will facilitate the forum. Members have until August 31st to submit question for the forum, which Bella will collect and send to Leah. Melanie will remove all prior candidate forum videos and statements from YouTube. Candidates will not receive questions prior and snacks will be available. The forum schedule is as follows:
6:30pm – doors open/6:45 – welcome/forum/7:15pm – break/7:30pm – showing of *Food for Change*/9:00pm – discussion and closing/9:30pm – end. Staff is working on promotional materials for the event. Leah will invite Colin to attend for answering any bylaw change questions. Bella will be timekeeper during forum.

Employee Director Ballot Count. Committee counted ballots with Ed Smith as a witness. Ed Smith received majority vote with 56% of the vote. Leah will notify Nicole Tipple and Austin Wright. Once those two have been notified an announcement will be sent out to staff on the results. Actual number results will be not be published, but available if asked for.

Next Steps.

- 1) Notification of general candidates – Cheri and notification of employee candidates – Leah
- 2) Staff will develop election ballot materials, committee review by email with final review at August 16th meeting.
- 3) Next meeting agenda will contain: Board Policy Manual inconsistencies regarding elections, voting eligibility date (employee on that date or on the date of ballot counting), potentially Annual Membership Meeting (if directed by Board at August meeting), and review election material.
- 4) Bella will send tables to stores with metal asset tags.

Next meeting: August 16 1-3pm at Ten Pin Conference Room.

Meeting adjourned at 3:17pm

Minutes by Bella Waters

Recommendation for Board: no recommendations