



Nominating Committee Meeting Minutes
June 21 2016 Ten Pin Conference Room

Present

Board: Leah Stamper and Cheri Strong

Staff: Melanie Bettenhausen, Ed Smith, Alisha Stafford, Austin Wright and Bella Waters

Meeting commenced at 1:10pm by Cheri Strong and facilitated until Leah arrived.

Minute approval. **Consensus reached to approve April 19, 2016 minutes.**

Employee Director Applications. Three applications have been received: Ed Smith, Nicole Tipple and Austin Wright. All three applications and statements were reviewed. Bella noted one of the candidate's photos will be sent in the next day or so and also noted there was an issue with how one application was handled. It was determined that future instructions should request that applications returned to Customer Service should include ATTN: Board Assistant to help Front End staff know how to route the applications. **Consensus reached to approve all applicants for candidacy.** Cheri will notify Nicole Tipple; Austin and Ed were present at the meeting so no further notification is necessary. Cheri will include a notice on SharePoint to let staff know that the three received applications from Ed, Nicole and Austin have been approved in the event someone's application was lost.

Tabling and campaign brochure review. Language between the campaign brochure and staff policies needs to be consistent. Staff have not found any language referring to 'Free Speech Zone' only 'Store Front Tabling Area'. Brochure will be revised for consistent language. Other changes included bolding of key dates, info on contacting Store Managers for videotaping in stores approval, more information on timeline and removal of June 2nd date. Because the Co-op uses YouTube for hosting and linking to videos, videos not received by August 22nd will not be promoted by the Co-op through Facebook or website. Committee agreed to have Melanie including marketing message on back of brochure. Brochure will be reformatted and available online and write-in candidates can request the information. Table and chair use was discussed. Tables and chairs for candidate use in the tabling policy does not assume those same tables and chairs are for board use at any time. A conversation with both store managers and staff will need to happen and then Customer Service staff given the okay that board members can use those tables and chairs. Leah will send an email to the board regarding table use prior to the next board meeting. Campaigning guidelines are for general election only, typically employees do not campaign for the employee director election in front of the stores.

Next Steps.

- 1) Notification of candidates – Cheri will notify Nicole
- 2) Staff will prepare employee director election materials and update campaign guidelines brochure
- 3) Committee will review election ballot and posters
- 4) All encouraged to promote voting
- 5) One ballot box will be available in each of the three break rooms

Next meeting: Tuesday, July 26 1-3pm at Ten Pin Conference Room.

Meeting adjourned at 1:49pm

Minutes by Bella Waters

Recommendation for Board: no recommendations

