



Nominating Committee Meeting Minutes
March 22 2016 Ten Pin Conference Room

Present

Board: Leah Stamper and Cheri Strong

Staff: Melanie Bettenhausen, Alisha Stafford and Bella Waters

Meeting commenced at 1:02pm

Welcome. Committee Chair Leah welcomed everyone. Tabling policy tabled to next meeting.

Minute approval. **Consensus reached to approve February 11, 2016 minutes.** Voting member status discussed at next meeting. Charter says 3 out of the last five meetings, but rarely does the committee have five meetings per election.

Follow-up from Board meeting. Board agreed on separate candidate forum and maintained October 22nd as Annual Membership Meeting date.

Election Material Review. Committee reviewed draft applications and brochures for both employee and general candidates. Discussion included:

- Maintained 9pm end time for application due date, election ending, etc.
- Candidate statement is a requirement and will be considered part of the application packet
- Email preferred but candidates can submit their packet to Customer Service
- Nominating Committee will review all listed conflict of interest and felony information and make a decision on a candidate's eligibility.
- Approved candidates will be given a Campaigning brochure document that will have specifics about campaigning opportunities and the tabling policy. Leah will send policy out ahead of time for review and formatting into a brochure.
- Next meeting: April 19th, 1-3pm to review tabling policy and feedback from Board regarding election application materials.
- Guidelines will be on website.
- Reviewed timeline and various dates.

Tabling policy. Tabled to April

Next scheduled meetings:

- April 19, 1-3pm, Review tabling policy, campaign brochure and any feedback on election materials from Board.
- June 20/21 1pm (Leah will confirm meeting date). Review employee candidate applications.
- July 26, 1pm – count employee election ballots and review general candidate applications
- October 27, time TBD, - count general election ballots.

Next meeting: Tuesday, April 19th 1pm at Ten Pin Conference Room.

Meeting adjourned at 2:58pm

Minutes by Bella Waters

Recommendation for Board:

1. Recommend that the board approve the employee and general candidate application packets for purpose of moving forward with a final draft.