



Member Action Committee (MAC) Meeting--Agenda

April 13, 2016 from 6-8pm

Co-op Community Kitchen in **Eureka**

Facilitator: Christine Brockway

Outcomes:

- Approval of draft minutes from March MAC meeting
- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items; May meeting
- Agreement for next steps on key agenda items #4-#7

Attachments: 1. Approved MAC Charter 2. Draft MAC minutes from March 9 meeting; 3. 2016 Draft Annual Membership Meeting agenda;

	What	How	Who	When
1.	Welcome	- Share pertinent housekeeping (bathroom location, etc.) - Introductions - Give overview of decision making process by consensus	- Christine - All	6:00 -- 6:10
2.	Member Comments	- Members can share topics that are not already on the agenda	- Anyone	6:10 – 6:20
3.	Review	- Review proposed outcomes for the meeting - Check for additions or changes to the agenda, especially considering topics brought forth during Member Comments - Review any recommendations from April board meeting - Ask for consensus on approval of the minutes from March	- Christine	6:20 – 6:30
4.	2016 Annual Membership Meeting	- Discuss meeting theme, format, time, agenda, etc. - Agreement on next steps	- All	6:30 – 6:55
5.	Ambassador Program	- Discuss Sacramento’s Ambassador Program and possible duplication for similar program - Discuss materials that would be needed for the program - Agreement on next steps	- All	6:55 -7:15
6.	Stacking Senior Discount	- Update on possibility of stacking - Agreement on next steps	- Ron	7:15 - 7:25
7.	CAP	- Update on status of Co-op Access Program (CAP) - Agreement on next steps, if any	- Ron	7:25 – 7:40
8.	Next Agenda	- Review potential agenda items generated during meeting and ask for additional agenda items - Prioritize agenda items - Ask for agreement on agenda items for May	- Christine	7:40 – 7:45
9.	Roles & Responsibilities	- Call for a facilitator for May meeting, and ask for consensus - Call for a reporter for May Board meeting, and ask for consensus	- Christine	7:45 – 7:50
10.	Agreements	- Review consensus and decision making items, including any recommendations to the board - Ask for consensus on agreements, as charted, for inclusion in the minutes for the meeting - Agreement on May MAC meeting date	- Christine	7:50 – 7:55
11.	Check In	- Ask for feedback on meeting process for next time - Around the room, closing comments	- Christine - All	7:55 – 8:00

Next MAC Meeting: Proposed: **Wednesday**, May 11 6-8pm - Co-op’s Community Kitchen in Arcata

Floating items: Bylaw revisions; Adherence to current Bylaws and Administrative Code; Examine Board's role and function vs that of General Manager; Opportunities for member participation should be more available and encouraged; Packaging; Membership drive; Online accounts and access information.