



Member Action Committee (MAC) Meeting--Agenda
March 9, 2016 from 6-8pm
 Co-op Community Kitchen in Arcata

Facilitator: Mary Ella Anderson

Outcomes:

- Approval of draft minutes from February MAC meeting
- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items; April meeting
- Agreement for next step on volunteer opportunities proposals
- Agreement for next step on 2015 Annual Membership Meeting notes
- Agreement for next steps on 2016 Annual Membership Meeting

Attachments: 1. Approved MAC Charter 2. Draft MAC minutes from February 10 meeting; 3. Interim GM feedback; 4. Volunteer Program proposal status update; 5. 2015 AMM Open Space notes;

What	How	Who	When
Welcome	- Share pertinent housekeeping (bathroom location, etc.) - Introductions - Give overview of decision making process by consensus	- Mary Ella - All	6:00 -- 6:10
Member Comments	- Members can share topics that are not already on the agenda	- Anyone	6:10 – 6:25
Review	- Review proposed outcomes for the meeting - Check for additions or changes to the agenda, especially considering topics brought forth during Member Comments - Review any recommendations from March board meeting - Ask for consensus on approval of the minutes from February	- Mary Ella	6:25 – 6:35
Member Outreach/Involvement	- Review volunteer opportunities proposal(s) - Agreement on next steps for proposal	- All	6:35 – 6:50
2015 Annual Membership Meeting notes	- Review Open Space Discussion Forum notes - Identify common themes and discussion topics for 2016 AMM. - Agreement on next steps	- All	6:50 – 7:15
2016 Annual Membership Meeting	- Discuss meeting theme, format, venue, etc. - Agreement on next steps	- All	7:15 -7:30
Next Agenda	- Review potential agenda items generated during meeting and ask for additional agenda items - Prioritize agenda items - Ask for agreement on agenda items for April	- Mary Ella	7:30 – 7:40
Roles & Responsibilities	- Call for a facilitator for April meeting, and ask for consensus - Call for a reporter for April Board meeting, and ask for consensus	- Mary Ella	7:40 – 7:45
Agreements	- Review consensus and decision making items, including any recommendations to the board - Ask for consensus on agreements, as charted, for inclusion in the minutes for the meeting - Agreement on April MAC meeting date	- Mary Ella	7:45 – 7:55
Check In	- Ask for feedback on meeting process for next time - Around the room, closing comments	- Mary Ella - All	7:55 – 8:00

Next MAC Meeting: Proposed: **Wednesday, April 13** 6-8pm - Co-op's Community Kitchen in Eureka

Floating items: Bylaw revisions; Adherence to current Bylaws and Administrative Code; Examine Board's role and function vs that of General Manager; Opportunities for member participation should be more available and encouraged; Packaging; Membership drive; Online accounts and access information.