



AGENDA  
**Member Action Committee (MAC) Meeting**  
**October 11, 2017 from 5:30-6:30 pm**  
**Ten Pin Building – 793 K St, Arcata**

**Facilitator:** Mary Ella

**Outcomes:**

- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items
- Approval of draft minutes from September MAC meeting
- Understanding of current Annual Membership Meeting plans and volunteer opportunities
- Understanding of Co-op Access Program survey questions.
- Understanding of future agenda items and floating agenda items

**Attachments:**

- September 13, 2017 draft minutes

	What	How	Who	Minutes	Time
1.	<b>Welcome &amp; Review</b>	- Introductions - Check for changes to the agenda	- Mary Ella - All	5	5:30-5:35
2.	<b>Approve Minutes</b>	- Ask for consensus on approval of the Sept. 13, 2017 minutes	- All	5	5:35-5:40
3.	<b>Member Comments</b>	- Members share topics not already on the agenda	- Anyone	5	5:40-5:45
4.	<b>Annual Membership Meeting</b>	- Review plans for the annual meeting. - Sign-up for volunteer shifts.	- Laurie - All	10	5:45-5:55
5.	<b>Movie Night</b>	- Movie Night feedback	- Mary Ella	5	5:55-6:00
6.	<b>Co-op Access Program (CAP)</b>	- Review draft 6-month CAP survey questions	- Laurie	10	6:00-6:10
7.	<b>Agreements</b>	- Review consensus and decision items, including any recommendations to the board - Agreement on next MAC meeting date	- Mary Ella	5	6:10-6:15
8.	<b>Next Agenda Items</b>	- Review potential agenda items for next meeting as well as review floating agenda items	- Mary Ella	5	6:15-6:20
9.	<b>Roles &amp; Responsibilities</b>	- Call for a facilitator for next meeting - Call for a reporter at the next Board meeting	- Mary Ella	5	6:20-6:25
10.	<b>Check-in</b>	- Ask for feedback on meeting process for next time - Around the room, closing comments	- Mary Ella - All	5	6:25-6:30

**Next Meeting:**

- November 8, 5:30 – 6:30pm at the Ten Pin Building

**Floating Items:** Durable Goods Bank; Opportunities for member participation should be more available and encouraged; Membership drive, Business Partner Program; Round-up program