



Member Action Committee (MAC) Meeting--Agenda

August 10 2016 from 6-7pm

Ten Pin Building – 793 K St, Arcata

Facilitator: Cheri Strong

Outcomes:

- Approval of draft minutes from July MAC meeting
- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items; September meeting
- Agreement for next steps on key agenda items #4-#6

Attachments: 1. Approved MAC Charter 2. Draft MAC minutes from July 13 meeting; 3. Speaker Program list

	What	How	Who	When
1.	Welcome	- Share pertinent housekeeping (bathroom location, etc.) - Introductions - New General Manager welcome, tentative - Give overview of decision making process by consensus	- Cheri - All	6:00 – 6:05
2.	Member Comments	- Members can share topics that are not already on the agenda	- Anyone	6:05 – 6:15
3.	Review	- Review proposed outcomes for the meeting - Check for additions or changes to the agenda, especially considering topics brought forth during Member Comments - Review any recommendations from August board meeting - Ask for consensus on approval of the minutes from July	- Cheri	6:15 – 6:25
4.	Speaker Program	- Discuss potential guest speakers - Agreement on which MAC meetings will have time set aside for speakers - Agreement on who will contact speakers - Agreement on any next steps	- Cheri	6:25 – 6:35
5.	Advocacy	- Discuss any updates for Driscoll boycott if information is available - Agreement on next steps	- Cheri	6:35 – 6:40
6.	MAC promotion	- Member update on tabling for MAC meeting - Staff update on MAC promotion - Agreement on next steps	- Cheri	6:40 – 6:45
7.	Next Agenda	- Review potential agenda items generated during meeting and ask for additional agenda items - Prioritize agenda items - Ask for agreement on agenda items for September	- Cheri	6:45 – 6:50
8.	Roles & Responsibilities	- Call for a facilitator for September meeting, and ask for consensus - Call for a reporter for September Board meeting, and ask for consensus	- Cheri	6:50 – 6:55
9.	Agreements	- Review consensus and decision making items, including any recommendations to the board - Ask for consensus on agreements, as charted, for inclusion in the minutes for the meeting - Agreement on September MAC meeting date	- Cheri	6:55 – 7:00
10.	Check In	- Ask for feedback on meeting process for next time - Around the room, closing comments	- Cheri - All	7:00

Next MAC Meeting: Proposed: **Wednesday**, September 14 6-7pm – Ten Pin landing

Floating items: Bylaw revisions; Adherence to current Bylaws and Administrative Code; Examine Board's role and function vs that of General Manager; Opportunities for member participation should be more available and encouraged; Packaging; Membership drive; Online accounts and access information.