



Member Action Committee (MAC) Meeting--Agenda

January 13, 2016 from 6-8pm

Co-op Community Kitchen in Arcata

Facilitator: Cheri Strong

Outcomes:

- Approval of draft minutes from December MAC meeting
- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items; February meeting
- Agreement for next step on LIME like program.
- Agreement for next step on volunteer opportunities proposals

Attachments: 1. Approved MAC Charter 2. Draft MAC minutes from December 14 meeting; 3. LIME Program status update; 4. Draft Member-Owner Handbook; 5. Volunteer Program proposal status update;

What	How	Who	When
Welcome	- Share pertinent housekeeping (bathroom location, etc.) - Introductions - Give overview of decision making process by consensus	- Cheri - All	6:00 -- 6:10
Member Comments	- Members can share topics that are not already on the agenda	- Anyone	6:10 – 6:20
Review	- Review proposed outcomes for the meeting - Check for additions or changes to the agenda, especially considering topics brought forth during Member Comments - Review any recommendations from January board meeting - Ask for consensus on approval of the minutes from December	- Cheri	6:20 – 6:30
LIME	- Review LIME Program status update - Agreement on next steps for proposal	- All	6:30 – 6:35
Member Handbook	- Open discussion on draft Member-Owner Handbook	- All	6:35 -7:10
Member Outreach/Involvement	- Review volunteer opportunities proposal(s) - Agreement on next steps for proposal	- All	7:10 – 7:40
Next Agenda	- Review potential agenda items generated during meeting and ask for additional agenda items - Prioritize agenda items - Ask for agreement on agenda items for February	- Cheri	7:40 – 7:45
Roles & Responsibilities	- Call for a facilitator for February meeting, and ask for consensus - Call for a reporter for February Board meeting, and ask for consensus	- Cheri	7:45 – 7:50
Agreements	- Review consensus and decision making items, including any recommendations to the board - Ask for consensus on agreements, as charted, for inclusion in the minutes for the meeting - Agreement on February MAC meeting date	- Cheri	7:50 – 7:55
Check In	- Ask for feedback on meeting process for next time - Around the room, closing comments	- Cheri - All	7:55 – 8:00

Next MAC Meeting: Proposed: **Wednesday, February 10**, 6-8pm - Co-op's Community Kitchen in Arcata

Floating items: Bylaw revisions; Adherence to current Bylaws and Administrative Code; Examine Board's role and function vs that of General Manager; Opportunities for member participation should be more available and encouraged; Packaging; Membership drive