



North Coast Co-op  
Member Action Committee (MAC) Minutes  
November 9, 2016 – Ten Pin Building, Arcata

Present at Meeting:

Mary Ella Anderson (Board), Colin Fiske (Board), Ed Smith (board and employee), Brenda Harper (member), Kristie Rikke (member), Nicole Chase (employee), Kala Eichamer (employee, notetaker)

At 6:00pm Mary Ella welcomed everyone, introductions were made and consensus process reviewed. Presentation has been canceled.

Additions to Agenda:

Nicole Chase, clarification about process of officer selections at the November board members. What is the process, she did not see any discussion at the meeting. Collin mentions that this year the board communicated by email to reach their recommendations beforehand. He would like to add this to the PPC agenda to update the board policy manual regarding selection of officer process. The board does not fall under the Brown act, that is only for public office officials.

Minutes: **Consensus to approve October meeting minutes.**

Member Comments:

Review:

Board Review:

Chemical Sensitivity:

Newsletter Responses: Brenda Harper and Kristie Rikke will start by surveying all laundry and cleaning products in both stores and create a report. Process will involve taking pictures of all products on the shelves and doing internet research on each item. Looking to single out products that contain synthetic petroleum chemicals. Bulk items will be surveyed as well including “Bubbles products”. Review results at next meeting.

Develop HR Amendments: Should MAC be involved in editing of operational policies? Maybe just offer suggestions. Current policy addresses avoiding scented products but is vague. Rewording of policy to emphasis avoiding strong and lasting chemical derived scents instead of attempting to force all employees to go completely unscented. It is a difficult policy to enforce. Sometimes employees simply are unaware and only need to be enlightened. Invite the new HR manager Michelle Sanders to the next meeting to give her input. Nicole Chase will send her an email invitation.

**AMM Review:** Discussion of ways member attendance could be improved. Consensus that there were more people in attendance than expected, most were pleased. Always would like to see more members. Some complaints about the McKinleyville location. Maybe having a presenter would draw more people. Food and drinks could be promoted more. Move away from calling it a meeting, call it an annual membership gathering instead? Avoid language that separates members from the coop, remember that the members are the coop. Consult with NC about selection of date for next gathering, must be in October either before or after election. Recommendation to the board would come from the NC. Before the election is nice, members can meet the candidates.

Agenda Items for next meeting: Reviewed potential agenda items and prioritized as follows:

1. Review laundry and cleaning products survey/report progress. Brenda and Kristi
2. Discuss HR amendment with new director Michelle Sanders. Nicole will email her.

3. Ideas for next AMM to increase attendance
4. Presentation? Mary Ella will let everyone know, otherwise someone else could present.

Review Roles & Responsibilities: Consensus reached that Kristie Rikke will be facilitator for November meeting and Kala will take the minutes.

Next meeting: Wednesday, December 14 from 6-7pm at the Ten Pin Building Mezzanine in Arcata.

**Consensus reached to adjourn the meeting at 7:05 pm**

<b><u>Committee Recommendations:</u></b> None for this meeting.
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Minutes by Kala Eichamer